

Heritage and Place Programme Area Partnership Advisory Group

Terms of Reference

The Heritage and Place Programme Area Partnership Advisory Group (hereafter 'the Project Advisory Group') has been established to ensure that there is community representation in the delivery of the Heritage and Place Programme (hereafter H&PP).

1 Membership

1.1 The Project Advisory Group comprises representation from third sector organisations, residents, retail/businesses and faith groups based and/or active within the project geographic boundary. It includes representatives of the following:

- Locality Planning community representation
- Disability Equity Partnership
- ACVO;
- Aberdeen Foyer;
- Residents' groups;
- Retail & business groups; and
- Faith groups

2 Duties

The Project Advisory Group will:

- 2.1 Hold twice yearly meetings chaired by the Project Officer whose vice chair will be the Activities Officer.
- 2.2 Represent local community views on the outcomes of the Project and progress against these.
- 2.3 Support the project activities to deliver the agreed project outcomes, through providing advice and representing community views.
- 2.4 Provide advice and support on specific project activities as relevant to the Project Advisory Group members' expertise, and at the invitation of the Project Officer.

3 Proceedings

- 3.1 The Project Officer will call meetings of the Project Advisory Group on a twice-yearly basis. A meeting of the Project Advisory Group may be held in person or by suitable electronic means agreed in which all participants are able to communicate with all other participants.
- 3.2 A quorum of the Project Advisory Group is representation from three member groups.